
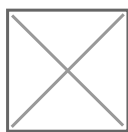


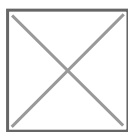
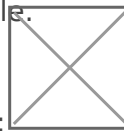
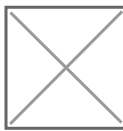
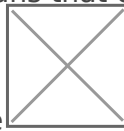
Dynamic editing of Envelope section

- CONNECT allows users to enter dynamic or static **from** and **reply-to addresses** in the envelope section.
- Go to Compose > Envelope.
- Here, you will see the following screen:



- Let's start off with **From address** and **From name**.
- Select  next to the Form address text area.
- This will display a pop-up like the one shown below.



- Now, select the  symbol next to the **From address** text area to insert a dynamic variable.
- ASIDE:  means that options with  must be filled in with appropriate values.
- The selection of the  displays another pop up: **Insert a dynamic variable.**
(shown below)



- Here select the appropriate field and personalize it by selecting a format of your choice.
- A default value is required so enter one. For example, if the user selected the format option "First letter capitalized". Then the default value has to have the first letter in Uppercase.
- Once all the options have been selected. Click insert to insert the dynamic variable.
- **NOTE:** Since, an email address is always followed by a domain name (for example - @gmail.com). In our case we must have a working domain name (setup by yourself or tech support team) entered at the end of our dynamic variable code.
- Also, for **From address** please take special care that there are no records in the field that does not follow the correct syntax of an email address mailbox name.
- Once the values have been inserted, finish the setup and follow the same steps for **reply-to address** or you could make a static one.
- In case of **From name**, follow the same steps as the one mentioned above.

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